EMPLOYEE ABSENCE

(Administration, Central Office, Community Education Directors and Staff Personnel)

| No. of days: | | Date(s) | Date(s) of absence: | | |
|-------------------------------------|-----------------------------------|--|---|------------------------|--|
| | | Reasor | 1: | | |
| Name: | | Prograr | | | |
| Position: | | | | | |
| Employe | e's Signature Date | Superinte | ndent's Signature | Date | |
| PAYROL | L RECORD: | | | | |
| PL | Personal Leave | SL | Sick Leave | | |
| NP | Absence without pay | VA | Vacation | | |
| IN | In-Service or Conference | FI | Funeral immediate fa | mily | |
| FO | Funeral—Other (Sick Leave) | | Relationship: | | |
| | | JURY | Jury duty | | |
| | ΕN | PLOYEE ABS | SENCE | Updated 7/18/2024 | |
| , | (Administration, Central | ffice, Community Educ | cation Directors and S | Staff Personnel) | |
| No. of | | ffice, Community Educ | cation Directors and S | · | |
| No. of | (Administration, Central | ffice, Community Educ Date(s) | cation Directors and S | Staff Personnel) | |
| | (Administration, Central | ffice, Community Educ Date(s) Reasor | cation Directors and Some | Staff Personnel) | |
| | (Administration, Central days: | ffice, Community Educ Date(s) Reasor | cation Directors and Some | Staff Personnel) | |
| Name: | (Administration, Central days: | ffice, Community Educ Date(s) Reasor Prograr | cation Directors and Some | Staff Personnel) | |
| Name: Positio | (Administration, Central days:on: | ffice, Community Educ Date(s) Reasor Prograr | cation Directors and Societion Directors and Societion of absence: n: | Staff Personnel) | |
| Name: Positio | days:on: | ffice, Community Educ Date(s) Reasor Prograr | cation Directors and Societion Directors and Societion of absence: n: | Staff Personnel) | |
| Name: Position Employee | (Administration, Central of days: | ffice, Community Educ Date(s) Reason Progran | of absence:n:n/Location or Bldg.:_ | Staff Personnel) | |
| Name: Position Employee PAYROL | (Administration, Central of days: | ffice, Community Educ Date(s) Reason Progran Superinte | of absence:n:n/Location or Bldg.:_ | Staff Personnel) | |
| Name: Position Employe PAYROL PL NP | (Administration, Central of days: | ffice, Community Educ Date(s) Reason Progran Superinte | of absence:n:n/Location or Bldg.:ndent's Signature Sick Leave Vacation | Staff Personnel) Date | |