

**ORCHARD VIEW SCHOOLS
BOARD OF EDUCATION**

Orchard View High School – Community Room
16 N. Quarterline Road
Muskegon, Michigan 49442

**MINUTES
COMMITTEE OF THE WHOLE WORK SESSION
October 7, 2024 @ 6:30 p.m.**

I. ROUTINE BUSINESS:

a. Call to Order

Meeting called to Order @ 6:30 p.m. by T. Joppie.

b. Roll Call

Members Present: T. Joppie, J. Taylor, C. Bankhead, L. Nelson, S. Horsly, A. Brown, J. Eggeman

Members Absent: none

c. Consent Agenda Items

i. Modification/Approval of Agenda

- October 7, 2024 Committee of the Whole Work Session

ii. Approval of the Minutes

- September 16, 2024 Regular Board Meeting

*Motion to modify/approve all October 7, 2024 Committee of the Whole Board Meeting
Consent Agenda items, as presented:*

Motion: J. Eggeman Support: J. Taylor

Carried: 7-0

d. Public Comment

none

II. PRESENTATIONS:

- Jim Nielsen, Superintendent, was excited to introduce the recently hired Middle School Assistant Principal, Chris Norkus. Chris taught at Orchard View Early Elementary 8 years ago and came to us from Ravenna. Chris stated that this is his first time working in a middle school and Hal Holman and Joshua Smith have both been a huge help.
- Kayleigh Macomber, Food Service Director, presented a food service update. She shared information charts from July-June. All food service staff are FARE (Food Allergy Research and Education) trained. Kayleigh went over our applications/grants. We will partner with the MAISD for our Food Literacy Coordinator. They are interviewing for admin this week. Once that position is filled, we'll look for someone to replace Chef Sean. The food truck is here and able to be used.
- Jack Timmer, Facilities Director, spoke about the progress on the press box. We are not going to have an A-91 at this meeting. With lead time being 9-10 months, it would not be enough time to be complete for Fall 2025 football. So we are looking at other options for bids. We are hoping to have a bid to present next week.
- Jack Timmer, Facilities Director, and Earl Schaub, Maintenance Director, further discussed Veregy's proposal to do geothermal at OVMS in summer 2026. They would begin with soil boring at OVMS 4-6 weeks prior. That cost would be \$25-30 thousand. The project would be about \$8 million with a \$3 million rebate. We would have to go for a loan, with a payback of about 11 years.
- Earl Schaub, Maintenance Director, explained that we have a head custodian who covers Community Education and Grounds. The position is really too much for one person. We are considering having one person for Community Education and another person for Grounds.
- Jim Nielsen, Superintendent, opened the conversations related to OVCE/OVAE Administrative Raises and Redefined OVAE Position. The director of ILC and the director of OVCE have not received raises this year as they had been previously tabled. Samantha Zetner was previously a special education teacher working 180 days and it has been proposed that she take on more responsibilities working 215 days. Her salary

would be \$72,500 with the responsibilities outlined by Nick. Brandy and Nick are not taking raises themselves at this time.

III. ACTION ITEMS:

- a. A-91 Press box
This has been tabled.
- b. Approve Redefined OVAE Position and Compensation
Motion to approve Redefined OVAE Position and Compensation.
Motion: J. Taylor Support: L. Nelson Carried: 7-0

IV. CLOSED SESSION

Motion to move into Closed Session for discussions on Superintendent Evaluation, Goal Setting, and Security.

Motion: C. Bankhead Support: J. Eggeman

Board President will ask for a Roll Call Vote:

Ayes: J. Taylor, C. Bankhead, L. Nelson, S. Horsly, A. Brown, J. Eggeman, T. Joppie

Nays: none

Motion to move in to Closed Session passed by a 7-0 vote.

Move into Closed Session @ 8:13 p.m..

- a. Superintendent Evaluation, Goal Setting, and Security

Motion to move into Open Session:

Motion: C. Bankhead Support: L. Nelson

Board President will ask for a Roll Call Vote:

Ayes: J. Eggeman, A. Brown, S. Horsly, L. Nelson, C. Bankhead, J. Taylor, T. Joppie

Nays: none

Motion to move in to Open Session passed by a 7-0 vote.

Resume Open Session @ 8:48 p.m.

V. SUPERINTENDENT'S ITEMS:

- a. Flu shot clinic – October 11, 2024 7:30 a.m. – 1:00 p.m.
- b. Policy meeting date will either be at the November Work Session or we'll set up a separate time.
- c. Byrne Grant Update-OV received this to put a truancy person in Orchard View for 18 months.
- d. The Muskegon County Public School Boards Alliance Dinner will be held on November 20, 2024 at the CTC. Please let Gretchen know if you are able to attend.
- e. Board Packets will be shared with Board Members and affected Central Office staff.

VI. BOARD PRESIDENT'S ITEMS:

VII. BOARD MEMBERS' ITEMS:

VIII. ADJOURNMENT:

Motion to Adjourn

Motion to adjourn:

Motion: C. Bankhead Support: T. Joppie Carried: 7-0

Meeting adjourned at 8:55 p.m. by T. Joppie.